

Friday 10th July 2020

Dear Parents / Carers,

As we are sure that you are aware, since the Government's announcement last week we have been planning to welcome all children back into school in September. We would like to reassure you about this process and let you know what it will look like when your child returns on Thursday 3rd September.

Children will be kept within year group or class bubbles depending on their year group. This is so we can continue to minimise the risk of infection where possible, following Government guidelines.

Entry to school site:

We ask that people do not arrive before their designated start time to minimise the amount of people on school premises at any one time.

8:30 - 3:00pm – Years 1, 3, 5 and Potter

8:45-3:15pm FS2, Years 2, 4, 6 and nurture.

Nursery times to be confirmed.

Entrance to the school will be via the gates on Brayford Avenue and Burghley Drive.

Exiting school site:

Exit will be via Seaton Crescent and Brayford Avenue.

Attendance

Attendance in school from September will be compulsory for all children, as laid out in the Government guidance and we will resume normal processes of monitoring attendance and following up on non-attendance. We will be referring parents to the local authority for fines should you not send your child back to school, as per Government advice.

Control Measures in School

Following Government advice, we have taken steps to ensure staff and children's safety and wellbeing whilst on school site. As you are aware, we always have the children's best interests at heart and although steps have been taken to ensure social distancing occurs on our school site, we cannot guarantee social distancing at all times, for example: first aid, if a child is upset or children not following guidance due to their age or lack of understanding. These are the measures in place to support the re-opening of school:

- One-way system during drop off and collection
- Staggered times

- Regular hand washing intervals
- Personalised stationery not shared with others
- No gatherings such as assemblies
- Break and lunch times within their own bubble
- Regular washing of toys
- Extra cleaning teams to clean classrooms throughout the day
- Gloves, masks, and aprons available when administering first aid
- Staggered break and lunch times
- All children to bring in their own snack as we are unable to provide this in school
- Packed Lunches only and to be eaten in their classes (these can be ordered through Kingswood Catering)
- We will send any children (including siblings) home that display symptoms of Covid 19, with the expectation they will self-isolate with the family for a period of 14 days.
- We recommend that all children sent home with symptoms have a test for Covid 19, and that you share the results with school.

Please do not send your child(ren) to school if they, or a member of your household, are displaying symptoms of Covid 19. This is for everyone's safety and in line with government guidelines. We recommend that anyone displaying symptoms is tested as soon as possible and encourage parents to notify the school of the results.

Lunches and snacks

Kingswood Catering will be offering lunches to all parents as normal. Please use their website to place your order a week in advance. Please note, there will be no hot meals available at the beginning of term, however there will be a choice for a packed lunches. Our ambition is to provide hot meals to the children as soon as we possibly can and will work closely with Kingswood Catering to plan this accordingly. Please use their website to book your child(ren) meals. If you are entitled to a free school meal, including universal free school meals, you will still need to book through the website www.kingswoodcatering.co.uk.

Education

The school will focus the curriculum and learning around quickly addressing the gaps in education from the last four months. This will be through an adjustment in our curriculum offer during the autumn and spring term as well as targeted support after school for all children identified.

Breakfast and After School Provision

Following Government guidance, we will be offering breakfast and afterschool provision from September. This will be booked in advance via the school comms (Gateway) app. Within this provision we will create zones to minimise the mixing of bubbles.

Travel within the school holidays

Due to Government guidance, we are aware that travel to some countries may require a quarantine period on return to the U.K. This may impact some families returning to the U.K. towards the end of the summer holidays or during other school holidays, as their quarantine period may extend into the school term. We will authorise the child's absence from school, whilst they are in quarantine, only when the holiday/trip was booked prior to the date of this letter. Where a trip has been booked after the date of this letter, any quarantine periods required as a result of travel will be unauthorised.

Term time holiday requests

As per our usual school procedures, we will not authorise any requests for holidays in term time. Any quarantine periods required as a result of unauthorised holiday will also be unauthorised.

Parental Queries

To reduce the amount of traffic within school and to ensure the safety of reception staff, we kindly ask that you only come to the school office in the event of an emergency. Please telephone or e-mail school if you have questions or concerns.

Safeguarding

If you have any concerns about a child's well-being, then please contact the school as a matter of urgency. Alternatively, or if you cannot make contact with the school, please contact Children First Northamptonshire 0300 126 1000 or email on <https://www.northamptonshire.gov.uk/councilservices/children-families-education/Pages/default.aspx>

Thank you for your continued trust and support during these extremely difficult times and we look forward to seeing you all on Thursday 3rd September 2020.

Wishing you all a lovely summer break.

Yours sincerely,

Melanie Saunders and Matthew Shotton