



**Exeter**  
a learning community

Friday 26<sup>th</sup> February 2021

**Staggered start and finish times – March 2021**

Dear Parents/Carers,

Please see the information below regarding the staggered start and finish times for each year group from **Monday 8<sup>th</sup> March 2021**.

Year Group	Start time	Finish time
Nursery (Zog and Gruffalo)	8:45am 12:30pm	11:45am 3:30pm
Reception (Peake and Attenborough)	8:30am	3:00pm
Year 1 (Holmes and Lloyd-Webber)	8:30am	3:00pm
Year 2 (Murray an Keating)	8:45am	3:15pm
Nurture (Nightingale)	8:45am	3:15pm
Year 3 (Farah, Sharman and Dahl)	8:30am	3:00pm
Year 4 (Branson, Rowling and Hawking)	8:45am	3:15pm
Year 5 (Ashworth, Turing and Rose)	8:30am	3:00pm
Year 6 (Atkinson, Crick and Ennis-Hill)	8:45am	3:15pm
Potter (KS2)	8:30am	3:00pm

In line with Government guidelines, could we ask parents to adhere to the following measures when entering the premises in order to try and reduce the risk of further cross infection:

- **Observe a 2 metre social distance**
- **Wear a mask when entering the premises**
- **Observe the one way system at the entrance (entrance via Burghely Drive or Brayford Avenue)**
- **Observe the one way system at the exits (exits Brayford Avenue and Seaton Crescent)**
- **Walk on the left hand side around the school site**
- **Only 1 parent on site with their child/ren**
- **Observe the yellow 2m distance lines marked outside the classroom doors when dropping off and collecting your child.**



Many children are now comfortable and confident entering the premises without having their adult to accompany them to their classroom door and we actively encourage as many children as possible to do this at the start of the day to try and minimise the number of people on site. **From Monday 8<sup>th</sup> March 2021** we ask that all **Key Stage 2 children (Year 3-6)** say goodbye to their adult at the gate, in the morning, and independently make their way to their classroom. As always there will be staff on hand to support children with this if necessary. At the end of the day parents should collect their children from the usual place.

We have re-adjusted the start and finish times but as before if you have more than one child in school siblings can come in together. The start time will be determined by the sibling who starts the earliest. Collection times will not alter.

We ask that parents arrive promptly to drop off and collect children. The school gates will be open from 8:30am and close promptly at 8:50am. Registers are taken at 8:45am and close at 9:00am therefore anyone arriving after 9:00am will be marked as late.

Could we ask that parents **do not** stand at the classroom door speaking to Teachers as this halts the flow of traffic on the premises. Should you need to speak to the Class Teacher please feel free to contact them directly via Class Dojo or alternatively leave a telephone message via the school office and Class Teachers will call back at their earliest convenience.

Members of our Senior Leadership team are always on gate duty should you have an urgent concern.

Children who access wrap around care will remain in their class and be collected by a member of the B&A club team.

Should you have any questions or queries regarding the staggered start and finish times please do not hesitate to contact us.

Thank you for your continued support and co-operation.

Yours sincerely

Mr M Shotton  
Executive Head

Mrs Saunders  
Executive Head

