

4<sup>th</sup> September 2023

Dear Parents and Carers,

### **Data Collection and Medical Information**

As we start the new academic year, we would like to ensure that we have the up-to-date information for all children.

#### Data Collection Forms

Please ensure that you review and update any information for your child(ren) using the link below, such as changes in phone numbers or place of address:

#### Medical Information

- Please use the data collection form to update medical information for your child, for example any new medical diagnoses.
- If your child's medical conditions have changed for, for example, they no longer have need for an inhaler, please contact the school office on 01536 204765.

#### Medication

- All medication should have been taken home at the end of term.
- All medication will need to be signed in via the school office for the new academic year. This can be done, via a paper form at the office.
- All medication must be handed into school via the office. It will not be accepted by the class teacher.

#### Emergency Inhalers

- In school, we have access to emergency inhalers for use of children. These can be used in an emergency for children who:
  - have been diagnosed with asthma, and prescribed a reliever inhaler;
  - OR who have been prescribed a reliever inhaler;
- If this applies to your child and you wish for them to have access to school inhalers in case of emergency, please indicate on the parent APP.

Yours sincerely,

Miss Doherty  
Co-Head of School