Exeter
a learning community

Tuesday 2nd September 2025

Dear Parents and Carers,

Medication and Medical Information

Medication

Please bring any children's medication to the school office to be signed in at the start of term. This applies to all medication, even if your child has had this medication in school before, such as inhalers.

Please note, it is the responsibility of parents to ensure that all medication in school is within date.

Medical Information

Please log onto the MCAS to check your child's medical information remains up to date and relevant – this includes any medical diagnoses, allergies or medication they need to take.

Consents

Please check you are happy with the consents you have given for the use of emergency inhalers and short-term administration of Calpol. These are available on the MCAS app.

Calpol Administration

We are able to administer Calpol on an ad-hoc basis when an unexpected need arises in school; for example, a child presents with a headache or toothache during the school day. If the need arises, we will contact parents for additional consent and check no other paracetamol-based medication has been administered in the previous 4 hours. We will not provide Calpol on a long-term basis or for ongoing medical concerns via this process.

Yours sincerely,

Miss Doherty
Co-Headteacher

Mrs Crawford
Co-Headteacher

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