Exeter
a learning community

Wednesday 2nd September 2026

Dear Parents and Carers,

Welcome Back

We hope you have all had a lovely summer. Our teachers have been working hard to get the classrooms ready for the children and we are looking forward to seeing them again on the 3rd September!

Over the next week, we will be working on re-establishing our school expectations of 'Ready, Respectful and Safe'. We will be sharing school routines with the children and spending time getting to know each other.

We have highlighted key information below that you may find helpful when preparing for the new academic year.

Uniform

Please ensure that you familiarise yourself with our school uniform expectations. A letter detailing these expectations was sent to you at the end of the summer term is attached again for information.

Where a child requires uniform adjustments due to sensory needs, these must be agreed in advance by the school SENCO, Samantha Golding, and the agreed reasonable adjustments will be incorporated into the child's PSP. Any adjustments will be expected to be broadly in line with the school's uniform policy e.g. similarly coloured clothing.

As last year, we will have a selection of uniform items for children who come in incorrect uniform to change into. If a child comes to school wearing the incorrect uniform, they will be given clean uniform and asked to change. They will then change back into the clothes they came to school in before the end of the day and all items will be washed.

Water Bottles

In line with school policy and DFE Guidance, the children are permitted to only have water in their classroom water bottles.

The School Day

The school day starts at 8:35 am. The gates will close at 8:45 am. Years R – 2 end the day at 3:15 pm and Years 3-6 end the day at 3:20 pm.

Late Collection of Children

If a child is not collected at the end of the school day, we will:

- Call all the emergency contacts to try to ascertain why the child has not been collected.
- If we are unable to contact a parent or carer by 3:45pm, the child will be placed in the after-school club and the parent or carer will be charged for this service (£4.50 to 4:15 pm or £8.50 if collected after 4:15 pm).
- If we have been unable to get hold of a parent or carer by 4.15 pm, we will make a home visit.
- At 4:30 pm, if no contact has been made, social care/Police will be contacted for advice.

We do understand that there will be times when emergencies lead to a child/children being collected late from school. We ask that you contact the school office at these times so that a plan can be put in place to support you/the child(ren).

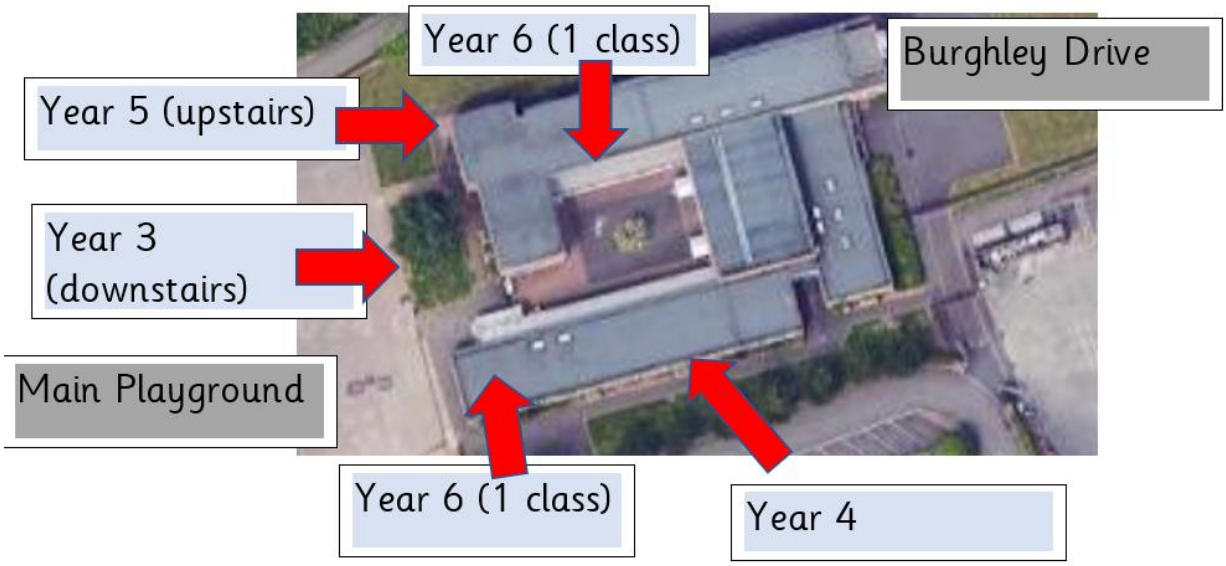
Drop off and Collection

Children in the Key Stage 1 building will be dropped off and collected from classroom doors. Children in Key Stage 2 will need to use the designated entrances on their arrival to school to ease the flow of traffic around the school. These are detailed below and are the same as their collection points (see the map and table below).

Key Stage 1

Exeter – a learning community is part of Inspiring Futures through Learning, a company Limited by Guarantee and registered to Fairfields Primary School, Apollo Avenue, Fairfields, Milton Keynes MK11 4BA.
The company number is 07698904 and is registered in England.

Key Stage 2



Y3 Geddington (Mrs Wagg)	Quad gate/Main KS2 playground (external class door)
Y3 Wakerley (Mrs Letts/Mrs Peat)	External classroom door
Y4 Fineshade (Miss Linden)	Back Key Stage 2 Doors (Burghley Drive Entrance)
Y4 Harringworth (Miss Green)	Back Key Stage 2 Doors (Burghley Drive Entrance).
Y5 Boughton (Mrs Gotch)	Quad gates/Main KS2 Playground
Y5 Deene (Miss Light)	Quad gates/Main KS2 Playground
Y6 Lamport (Miss Vorster)	Back Key Stage 2 Doors (Burghley Drive Entrance).
Y6 East Carlton (Mrs Fortune/Mrs James)	Quad gates/Main KS2 Playground

Questions and Queries

All questions and queries regarding your child's learning or wellbeing needs should initially be directed to the class teacher. They will be able to direct you to the correct forms of support and seek advice from other staff members in school, such as the phase leader or the school SENCO.

The linked senior leaders are listed below:

Early Years Foundation Stage – Sammy Newstead

Exeter – a learning community is part of Inspiring Futures through Learning, a company Limited by Guarantee and registered to Fairfields Primary School, Apollo Avenue, Fairfields, Milton Keynes MK11 4BA.
The company number is 07698904 and is registered in England.

Lower School (Years 1-3) – Kelly McKee
Upper School (Years 4-6) – Lauren Dighton

Special Educational Needs

Our school SENCO is Samantha Golding. She is supported by our two deputy SENCOs – Sammie Hamilton and Ellie Kostandinov.

Class Dojo

We are pleased to continue using Class Dojo as one of our communication platforms. This year, the classes have directly transferred to your child's new teacher. When sending a message on Dojo, please ensure you select your child's class teacher, as several staff are linked to each class.

Please note, staff will only respond to messages on ClassDojo between the hours of 8:30 am and 5:00 pm during the working week.

Safeguarding
Should you need to speak to someone with regards to a safeguarding matter, you can contact the Safeguarding and Wellbeing Team. Karen Lloyd is our Safeguarding and Wellbeing Team Manager.

PE Days
PE lessons will start from Monday 7th September. Your class teacher will advise PE days via Class Dojo.

Walking Home
Year 5 and 6 children are able to walk home with parental consent. Please ensure that permissions are updated on the MCAS app as these will need to be renewed for the new academic year.

Mobile Phones
We only allow children from Years 5 and 6 to bring a mobile phone to school if they are walking home. We will write to Year 5 & 6 parents to explain our policy on this further. Children from any other year group are not permitted to bring mobile phones into school.

We look forward to working with you over the next academic year.

Yours faithfully,

Miss Doherty
Co-Headteacher

Mrs Crawford
Co-Headteacher

Exeter – a learning community is part of Inspiring Futures through Learning, a company Limited by Guarantee and registered to Fairfields Primary School, Apollo Avenue, Fairfields, Milton Keynes MK11 4BA.
The company number is 07698904 and is registered in England.